

COMMISSION MEETING MINUTES
March 11, 2008

The Board of Davis County Commissioners met in the Commission Chambers of the Davis County Courthouse, Farmington, Utah on March 11, 2008. Members present were Chairman Louenda H. Downs, Commissioner P. Bret Millburn, Clerk/Auditor Steve S. Rawlings, Chief Deputy Civil County Attorney Gerald E. Hess, and Commission Office Manager Linda May. Commissioner Hansen was excused as he is attending a Utah Water Users Conference in St. George.

Luke Love, Davis County Facilities Management, led the Pledge of Allegiance. All were invited to stand and join in.

Commissioner Millburn acknowledged the attendance of staff from Davis County Public Works and Davis County Facilities Management. It has been a yeomen effort for snow removal this winter season. With the record snow fall the county crews have been accident free and there have been no slip and falls at our County facilities. Commissioner Downs thanked the crews for their expertise, equipment and cooperative efforts with cities. They are great ambassadors of Davis County and many times go beyond the normal call of duty. The commissioners thanked the staff of both departments and sent them back to their assignments with boxes of donuts.

The recognition of Shawn Olsen will be delayed until the next meeting when Shawn can attend.

Mel Miles, Davis County Personnel Director, presented a request for approval of a new personnel policy for a Catastrophic Sick Leave Bank. The County would establish and manage a catastrophic sick leave bank from which eligible employees may draw leave under the conditions and restrictions outlined. Employees who wish to participate in the catastrophic sick leave bank program shall be required to contribute eight (8) hours of their available sick leave or vacation leave to the bank. The contribution must be made each year during the insurance open enrollment period. The bank and all requests will be administrated by the Personnel Director through written requests and verification of condition from a doctor. The need for employees to request individually and spell out their circumstances to everyone has been difficult and comprises privacy. The new procedure would eliminate the problem. Fortunately, in Davis County we do not have many requests. It can be viewed as a short-term disability. It will be required that an employee participates and contributes to the bank in order to use from the bank. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye.

Kirk Schmalz, Davis County Public Works Director, presented agreement #2008-58 with J-U-B Engineers, Inc. The company will prepare design drawings and specifications for construction of improvements to the intersection 4500 West and 2425 North is West Point. A round-about concept will be anticipated with the area also accommodating an underground drainage and improved lighting at the intersection. It is a high speed traffic problem area. The purpose of the round-about to slow traffic down. It is a payable in the amount \$35,000.00. The goal is to have the design work complete and ready for the project to go out for bid by end of summer. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Kirk Schmalz, Davis County Public Works Director, presented Memorandum of Understanding #2008-59 with the State of Utah, Division of Water Resources, Davis County, Farmington City, and Weber Basin Water Conservancy District. It is for a stream gaging station on Farmington Creek. The USGS will

Thanks
Extended to
Davis County
Public Works
and Facilities
Management
for Snow
Removal

Request for
Approval of
New Personnel
Policy for a
Catastrophic
Sick Leave
Bank

Agreement
#2008-58
J-U-B
Engineers, Inc.
to Design
Drawings &
Specifications
for West Point
Project

Agreement
#2008-59
Division of
Water
Resources &
Others for

Stream Gaging
Station on
Farmington
Creek

install the stream gage and the DWR will pay the initial cost of installation. The USGS will pay half of the annual operating costs. The DWR, Davis County, Farmington City, and WBWCD will each pay one-eighth of the total annual operating costs. Davis County will pay \$1,762.50 yearly. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2008-60 GBS
Benefit Inc. to
Provide
Insurance
Consulting
Services

Mel Miles, Davis County Personnel Director, presented agreement #2008-60 with GBS Benefit Inc. The company was the only one to reply to the RFP recently sent out by Davis County for consulting services. They are the most experienced company in the area. The company will provide Davis County with insurance consulting services concerning costs, benefits provided and recommend benefit changes to meet the objective of the County and prepare reports concerning trends, utilization and cost. They will prepare specifications and assist the County in bidding group insurance products and evaluation of said bids. It is a payable of \$36,000 annually for a contract period of March 1, 2008 through February 28, 2011. A substantial savings is anticipated to offset the costs. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2008-61 Utah
Career College
for Access to
Animals from
Davis County
Animal Control
for Training of
Students

Curtis Anderson, Davis County Animal Control Division Director, presented agreement #2008-61 with Utah Career College. Student of the Utah Career College will have access to and shelter animals in order to gain experience in veterinary animal care, handling, and restraint. The care given by the students actually make the animals more adoptable. The Layton site will also allow animal control officers to be able to drop an animal off at the College. It is a win/win situation for the students, animals, and Davis County. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreements
#2007-33A
#2007-38A
#2007-49A for
Cities to
Receive
Animal Control
Services

The following three amendments were presented for cities to have Davis County provide animal control services as follows:			
#2007-33A	Clearfield City		\$50,108.67
#2007-38A	South Weber City		\$ 9,597.80
#2007-49A	Sunset City		\$15,893.66

Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2008-62
Syracuse City
for Use of the
Syracuse
Community
Center for
Davis County
Summer
Reading
Program

Chris Sanford, Davis County Library Director, presented agreement #2008-62 with Syracuse City. It is use of the Syracuse Community Center for the Syracuse Northwest Branch Library. It is a win/win situation where the citizens and Davis County are able to use the center for a fun and beneficial program. The theme for this year is “Catch the Reading Bug.” There are usually 75 – 150 people who participate during the six weeks. There is no cost to the County but we cover the liability issues and it creates the paper trail. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

The agreement with James and Susan Mabey will be delayed until the next commission meeting.

Agreement
#2008-63 for
Rental of Event
Center
Facilities

A summary of rental agreements #2008-63 for use of the buildings at the Davis County Event Center for the following was presented:			
	Deanna Morris		NBHA – 05
	Wasatch Rabbit Breeders Assoc		Kathy Torres
	Intermountain Kennel Club		Frank Frodsham
	Twin Star		Karen Lanterman
	Canyonlands Canine Assoc.		Bonneville Basin Kennel Club
	Cheryl Sandbert		Gear Up – Utah Manufacturers Assoc.
	Davis School District		Dave Whittaker

District 13 USWRCA
Brett King

Davis County Clipper
Utah Shetland Sheep Dog Assoc.

Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor

Agreement
#2008-64
Internet
Connection
Users Access

A summary of agreements #2008-64 for internet connection users for access to recorded documents are the rate of \$15.00 per month and \$.10 per transaction was presented for the following:

C Day & Company
Elite Title Insurance Agency, LLC
Wikstrom Economic & Planning Consultants Inc.
Old Brand Excavating, LLC
Gary Church
PROMAS

Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Downs seconded the motion. All voted aye.

Property Tax
Register
Approved

The property tax register as prepared by the Davis County Clerk/Auditor’s Office was presented. Steve Rawlings, Davis County Clerk/Auditor stated there are 46 approval requests and 19 denial requests. There are approximately 200 files to work and 106 are net conditional. A very big thank you to the Davis County Assessor’s Office for the work with appeals. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn made a motion to reconvene the regular commission meeting. Commissioner Downs seconded the motion. All voted aye.

Commission
Minutes
Approved

Commissioner Millburn made a motion to approve the commission meeting minutes of February 26, 2008. Commissioner Downs seconded the motion. All voted aye.

Personnel
Register
Approved

A personnel register was presented. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye.

Check
Registers
Approved

Check registers as prepared by the Davis County Clerk/Auditor’s Office were presented. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commission Comments:

Commissioner Millburn expressed thanks for all the organizations of Davis County and for the cooperative efforts throughout the County. It is good to be able to think spring.

Commissioner Downs expressed thanks to the newspaper reporters: Loretta Parks, Standard Examiner; Tom Bussellberg, Clipper; and Maria Villasenor, Salt Lake Tribune, for their coverage of Davis County.

No public comments.
Meeting adjourned.